



## BEKAL INTERNATIONAL SCHOOL

[A MINORITY EDUCATIONAL INSTITUTION UNDER MINISTRY OF HUMAN RESOURCE DEVELOPMENT GOVT OF INDIA]

[Affiliated to National Institute of Open Schooling No: MB 0914416]

[An Autonomous Institution Under Deptt. Of School Education and Literacy, M.H.R.D., Govt. of India]

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### TC-APPLICATION FORM

Respected Sir,

My son/daughter .....of Bekal international School, Velutholi who is studying in .....class.....division is leaving the school. I would like to admit him/her in ..... School. So I request you to issue the Transfer Certificate of my ward as early as possible.

Date:.....

Name & Signature of the Parent

#### Details about the student

1. Name of the School :Bekal International School
2. Name of the Student : .....
3. Class & Division : ...../.....
4. Whether eligible for promotion or not : .....
5. Is there any book to be returned in the Library : .....
6. Is there any fees due : .....
7. Reason for leaving the school with TC : .....
8. School to which he/she is going to be admitted : .....
9. Father's Name : .....
- 10.Mother's Name : .....
10. Relationship with the student : .....
11. Address & Phone No : .....  
.....  
.....  
.....

Place:.....

Date:.....

Name & Signature of the Parent.

As per your request, the TC of your son/daughter will be issued on...../...../20.....

You are requested to collect it from the office on ...../...../20..... at .....am/pm.

Date:

Principal.